

# SUMMER Camps & PROGRAMS

## Summer Day Camp and Club MVA Parent Packet

Thank you for your interest in Montverde Academy's Summer Day Camp and Club MVA programs! Our primary goal is to offer your child a safe and fun environment to learn, grow, experience new adventures, and interact with other children.

Our Summer Day Camp and Club MVA program are available for the greater community to enjoy. Campers from other schools, states, and countries are welcome to attend. We would love to have you!

### The programs are:

- Designed for campers ages 4 - 12 years old who can thrive in an exciting setting, cooperate with others, and participate in a group environment.
- A safe environment for your child to enjoy a variety of activities supervised by trained staff that includes indoor/outdoor games, sports, swimming, arts and crafts, field trips, and more.
- Flexible, with the ability for your camper to experience the outdoors along with having available space inside in case of rain or extreme heat.
- A program that provides the opportunities for your camper to gain social skills and create friendships.

### The programs are not:

- For campers who don't enjoy physical activity or being outside.
- A program where staff creates a schedule of activities tailored specifically for your child.
- A program where camp staff is available to assist with feeding, toileting, or changing clothes. All campers must be fully potty trained by the start of camps.

## Summer 2024 Registration Information & Refunds

Registration opens February 2024. **To register and attend, campers must be at least four years old at the start of each camp session.** Campers must be fully potty trained by the start of camp. We encourage campers to be able to change in and out of their swimsuit on their own; however, staff is on hand to help those younger campers as needed.

Please keep in mind your child will only be registered for the weeks for which the deposit is paid in advance. Placing a camp session in your cart does not guarantee a spot, and your session may be removed from your online cart as sessions fill completely. Due to demand, we are unable to hold spaces for unpaid deposits.

### Refunds:

Costs are listed per week for each camp session. Once enrolled, your camper's spot is held whether you choose to attend or not. Note that when you register and pay, you will not be refunded for cancellations regardless of any prior commitments or vacation plans that you may have.

Please be mindful that camp spots are limited, and your absence from days/sessions could cause other campers to be turned away. We understand that circumstances arise and families may choose not to bring their camper(s) to all the days/sessions, but if your camper is unable to attend a day/session, please send an email to [summerprograms@montverde.org](mailto:summerprograms@montverde.org), or let the check-in table know in advance that your camper will be absent. Missed days/sessions will not be pro-rated and cannot be substituted for other days/sessions.

**After the initial 24-hour registration period, deposits are not refundable.** Prior to May 15, a full refund less the deposit will be issued. After May 15 and *at least seven days prior to camp start date*, a 50 percent refund less the deposit will be issued.

**Refund requests should be emailed to [summerprograms@montverde.org](mailto:summerprograms@montverde.org)** with the subject as "refund" with camper(s)' name(s). The body should include the reason for the refund and any documentation to assist with the refund request.

A full refund (less deposit) will only be given for the following circumstances:

1. Camp is canceled due to minimum enrollment not being met.
2. Extreme weather. If campus is closed due to extreme weather, parents/guardians will be notified via email. Parents/guardians that make the decision to not attend when campus is open will not be refunded or credited.

Under these circumstances only, and depending on availability, we may be able to transfer your camper to a different session/camp. If a transfer into a new session/camp is permitted, extra fees may incur.

## Camp at a Glance

### Weekly Schedule:

Each week, program participants will experience a variety of indoor and outdoor activities consisting of arts and crafts, sports, games, playground time, snack time in the student center, team building, fishing, and a daily opportunity for those who can swim to swim (weather permitting). **It is not mandatory for campers to participate in activities.** Alternative activities will be provided for those who do not want to participate.

### Field Trips:

Campers have the opportunity to go on field trips during most camp weeks, and the cost is included in your registration fee. Unfortunately, we cannot accommodate parent volunteers on these trips.

- Campers are required to wear the 2024 MVA Camp T-shirt and take MVA transportation to and from the field trip.
- Campers may bring extra money to the field trips and are responsible for their own money.
- A cold lunch will be provided for day-long field trips; however, campers may choose to bring their own lunch.
- Campers who opt out of field trips may remain on campus with camp staff.

### Moving Around Campus:

When packing your camper's belongings each day, keep in mind that they walk by age groups to and from a variety of stations throughout the day to experience different activities. Each camper should bring a water bottle and carry their swim attire and a towel to the pool each day.

### Lunch:

Campers have access to a hot lunch buffet, salad bar, and drink station during regular day camp hours. Prepackaged peanut butter and jelly sandwiches and fresh fruit are also available. Lunch menus will be emailed to parents/guardians each week prior to camp. Campers may choose to bring their own lunch and extra snacks. Menus are subject to change due to supply chain issues. **Please notify our staff of any food allergies prior to the start of camp at [summerprograms@montverde.org](mailto:summerprograms@montverde.org).**

### Snacks:

Campers will have the opportunity to visit the student center snack store daily. Afternoon snacks (juice, chips, candy, granola bars, Goldfish, cookies, etc.) may be purchased for an additional fee and range from \$.50 - \$2.00 each. Candy purchases will be limited to two items per day. Camp Counselors for age groups 4 - 5 will manage each camper's snack allowance. Age groups 6+ can opt to have their counselor manage their snack allowance, but it is not mandatory. Campers are not required to bring money for snacks.

### What to bring to camp:

Please check our packing list for a full list of items needed for camp. Campers will receive a camp T-shirt on the first day of each session that they attend. **The current year's camp T-shirts must be worn on field trip days.** The Camp Director will email parents prior to the start of the session on the dates the T-shirt is required.

## Program Dates and Hours

The 2024 Summer Day Camp and Club MVA each run for eight consecutive weeks, Monday - Friday, June 5 - July 26, 2024. Families do not need to sign up for all eight weeks. **There will be no camp on Thursday, July 4 in observance of Independence Day.**

### Camp Hours:

**Before Care:** 7:30 - 8:30 a.m.

**Regular Pickup:** 3:45 p.m. - 4:15 p.m.

**Regular Drop-off:** 8:30 - 8:45 a.m.

**After Care:** 4:15 p.m. - 5:30 p.m.

**Regular Camp Hours:** 9 a.m. - 3:45 p.m.

During before and after care, campers participate in gym activities, coloring/drawing, and movies are available. We recommend that campers bring a book to read or a small activity to do as well.

### Before Care:

The cost is \$25 per camper, per week and is from 7:30 - 8:30 a.m. Breakfast is not provided. Please pack breakfast for your child or have them eat prior to drop-off.

### After Care:

The cost is \$30 per camper, per week. After care is from 4:15 - 5:30 p.m. A light snack is provided.

**Combined before and after care is \$45 per camper, per week.**

### **Late Pickup:**

- A late charge of \$20 will incur for pickup after 5:30 p.m.
- An additional charge of \$1 per minute per camper will be charged to each account after 5:40 p.m.
- Late fees will automatically be charged to the credit/debit card on file.

If campers are late more than three times, they may not be permitted to attend the after care hours for the remainder of the summer. No refunds will be given. **If you anticipate being late, please email [summerprograms@montverde.org](mailto:summerprograms@montverde.org).** The subject should state “late pick up” with your camper’s name.

### **Early Pickup/Late Drop-off – Outside of Regular Camp Hours:**

To pick up and/or drop off campers outside of regular camp hours, please email [summerprograms@montverde.org](mailto:summerprograms@montverde.org) with the pickup/drop-off date and time, or let the check in table know when you drop off your child. Parents who arrive to camp without giving a time frame may incur a wait of up to 30 minutes as campers may be out of the gym.

## **Montverde Academy Summer Camp – Behavior Guidelines**

Please review our behavior guidelines with your camper(s) in detail prior to registering for camp. Montverde Academy has a zero-tolerance policy for bullying of any kind, and a camper will be dismissed if bullying occurs. All campers are expected to demonstrate a mutual respect for each other, staff, and property. To provide the safest environment possible, we require strict adherence to all camp rules and policies.

When dealing with a large number of youths from a variety of backgrounds and family patterns, there will be instances when some behaviors exhibited will be unacceptable and will require discipline. Such instances will be treated as they occur, and each incident will be reviewed by the Camp Director who will make the determination about the inappropriate behavior and determine the next steps for the camper.

### **Prohibited Behaviors:**

- Endangering the health and safety of themselves, other campers, and/or staff or volunteers.
- Stealing, damaging, or failing to care for Montverde Academy or personal property.
- Refusal to follow the camper rules and staff instructions.
- Using profanity or inappropriate language or displaying clothing or other personal items with offensive materials.
- Bullying or acts of aggression or violence.
- Continual disruption of camp.

Montverde Academy Administration and camp staff reserve the right to remove a child from the program indefinitely with no refund if the offense is deemed severe enough.

### **Parent Communication:**

Weekly reminders will be sent to the email(s) on file in the CampBrain system. The email will have important updates, potential changes, and reminders for activities. Please be sure to provide your most current email and phone number on your account to receive camp updates and reminders. Ensure your spam filters allow for emails from the [summerprograms@montverde.org](mailto:summerprograms@montverde.org) email address.

The parent packet, packing list, and lunch menu can be accessed 24/7 on our Summer Programs website, which can be found here: [Summer Camps and Programs | Montverde Academy](#).

## **In case of an emergency/illness**

In the event of an injury or medical condition that requires emergency medical care, camp staff will attempt to contact the parent/guardian and any other emergency contacts listed on the camper’s profile. Families should have at least two additional emergency contacts listed on their camper’s profile in addition to the parents/guardians. Any campers that develop symptoms (i.e. fever, cough) during camp will be asked to leave, and you will be notified to pick them up. Campers waiting for pickup during an emergency/illness will be moved to a predesignated isolation area, safely away from others. Refund or return to camp will be addressed on a case-by-case basis. **Campers with a fever should remain at home.**